

**Vero Beach High School Orchestra**

Illness/Emergency Absence Request Form

**Please Read Before Submitting This Form**

**TURN THIS FORM IN TO THE ORCHESTRA DIRECTOR. DON'T PLACE ON DESK.**

1. This form must be turned in to the orchestra director immediately upon return to school or the next orchestra function.
2. Submission of this form does not guarantee approval.
3. In the event you are absent from two or more consecutive rehearsals, you may be asked to provide a doctor's note stating that you are okay to participate.
4. Forms must be placed in the director's hands in person and a conversation with the director must be held about the reasons were absent

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Name: \_\_\_\_\_ Instrument: \_\_\_\_\_ Grade: \_\_\_\_\_

Event you missed due to sickness or injury (circle one):

**Rehearsal / Concert** on \_\_\_ / \_\_\_ / 20\_\_

Reason for absence: **SICKNESS**      **FAMILY EMERGENCY**

Please provide specific information on why you were absent:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Student Signature & Date

\_\_\_\_\_  
Parent Signature & Date

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*Section to be filled out by Director.*

Approved with Make-up Assignment: \_\_\_\_\_ Unapproved: \_\_\_\_\_ Approved: \_\_\_\_\_

PLEASE NOTE: Absences that are approved with a make-up assignment OR unapproved absences require the student to complete a make-up assignment for academic credit. If the student does not complete a make-up assignment, a grade of 0 will be assigned for the event.

Director Comments:

\_\_\_\_\_  
\_\_\_\_\_

Director Signature:

Date: