

INSTRUMENT MAINTENANCE CONTRACT

Student Name: _____

This instrument has been provided to you to use with the utmost care and respect during the school year. Once checking out, you are completely responsible for the care and safekeeping until you turn it in next spring. You will be responsible for repair or replacement cost due to your neglect.

The more careful you are with your instrument, the better it will sound!

RULES FOR HANDLING:

- When you are not playing the instrument, always keep it in its case with everything latched.
- Use the straps and security features inside of the case. Many instrument accidents happen inside the case because the owner did not secure it properly!
- Cello – always set the case on its side – never on its belly, back, or standing vertical
- Violin, viola – always set the case on its side or on its back – never on its belly.
- Never set this instrument unattended on a chair or on the floor. It is either in your hands or in its case.
- Do not bump or scratch this instrument in any way.
- After each use, wipe the instrument body, strings and under the strings with a soft cloth. Failure to do this will damage the instrument through rosin build up. No Exceptions!
- After each use, wipe down the stick of the bow (under the hair) with the same soft cloth. This also prevents damage due to rosin buildup.
- Once per quarter, use instrument polish on the entire body of the instrument. I have the polish in my office – only use this polish!
- NEVER leave this instrument unattended in a car. Carry it with you.
- Never leave this instrument in an area where extreme temperatures might be present.
- Never leave this instrument where younger siblings or pets might get a hold of it.

I understand the expectations and rules for handling this instrument, and I will take great care of it:

_____ (student) _____ (parent)
(Signature) (signature)

Date: _____

Name Printed: _____ Instrument: _____ (model) _____ (#)